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BACHELOR OF VOCATION
Automotive Manufacturing
Subject: Soft Skills with Communication
Subject Code: BBME-304
Semester: Sixth
September 2020
Theory (External): 35 Marks
Time: 03 hours

INSTRUCTIONS TO THE STUDENTS

1. Read the questions carefully and write the answers in the answer sheets.
2. Wherever necessary, the diagram drawn should be neat and properly labelled.
3. This questions paper comprises of 6 questions out of which student need to attempt any 3 questions.
4. All questions carry equal marks.
5. The time allotted will be 3 hours for examinations including time of downloading of question paper to emailing of answer books to the concerned Dean/IC.

ESSAY TYPE QUESTIONS

1. Suppose you are the college President standing on the stage for your maiden speech- how will you manage the stress and keep your audience of over 1500 hooked.
2. Assume you have to apply for a job interview at a prestigious university. Prepare your resume and invent details according to a Chemistry (Organic) Teacher.
3. Explain in detail the steps you would take to customize slide layout.
4. You have luckily been shortlisted at the number one MNC of your choice – it's your dream job since college. Explain in detail how you will prepare for the interview.
5. Explain the principle of Oral Presentation. Also explain the various factors affecting presentation.
6. Craft a speech as the new Head of Production Team to motivate your team.

*******END OF PAPER*******